

PROPERTY MANAGEMENT COMMITTEE

April 28, 2011

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Charlie Baum
Commissioner Adam Coggin
Commissioner Carol Cook
Commissioner Robert Stevens
Commissioner Allen McAdoo, C

OTHERS PRESENT:

Ernest Burgess Robert Arnold
Becky Shelton

Chairman McAdoo presided and called the meeting to order at 5:30 p.m. with five members being present at that time.

MINUTES:

"Commissioner Coggin moved, seconded by Commissioner Cook, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

MAINTENANCE DEPARTMENT REPORT:

Mayor Burgess provided the written report of the Maintenance Department including the number of work orders by status and work orders by month. Mayor Burgess advised there was no damage to County buildings in the recent storm. Following discussion,

"Commissioner Cook moved, seconded by Commissioner Baum, to approve the Maintenance Department report as presented. This motion passed unanimously by acclamation."

COUNTY OWNED PROPERTY:

Mayor Burgess provided a print out of County owned property which included schools. Also included were properties from delinquent tax sales which can be sold as surplus when the required time has passed. The Mayor will research to see if some of the properties acquired in prior tax sales can be sold.

The Committee was advised the prior jail site on West Main Street is still available and could be sold but the time is not right to sell. Commissioner Cook questioned if the old animal shelter site could be sold. Mayor Burgess advised the site is currently being used for recycling efforts including electronics.

The Committee will be provided updated information when it is available.

COMMUNITY CARE LEASE:

Mayor Burgess advised at the Health & Education Committee meeting a new proposed lease had been presented. The current lease expires June 30, 2011. Upon approval of the lease by the County Attorney and attorney for Community Care the same will be presented to the Commission for approval.

PAWS FACILITY:

Mayor Burgess advised when the PAWS facility was built an area was left unimproved in anticipation of the same being used as a veterinary surgical suite. With the employment of a veterinarian, Mayor Burgess proposed to finish the area and presented plans drawn by the original architect of the building to complete the area. Mayor Burgess advised it was his intent to take bids for the project and he thought there was enough money in contributions to do the work but he

may have to come back to the Committee when the bids are received. The work is estimated to be between \$50,000 and \$100,000. Following discussion,

"Commissioner Coggin moved, seconded by Commissioner Baum, to approve the concept of finishing the veterinary surgical suite at the PAWS facility and authorize the County Mayor to proceed with the project. This motion passed unanimously by roll call vote."

SMYRNA HEALTH DEPARTMENT ADDITION:

Mayor Burgess next reminded the Committee the addition to the Smyrna Health Department had previously been approved. In developing the plans, it has been determined there is not enough parking on site. However, the Smyrna Housing Authority is adjacent to the site and has agreed to grant an easement for parking. The Town of Smyrna owns the Health Department property. Following discussion,

"Commissioner Stevens moved, seconded by Commissioner Baum, to authorize the County Mayor to continue development of the legal description for the easement with Smyrna Housing Authority and Resolution for the County Commission. This motion passed unanimously by acclamation."

RENOVATION OF SHERIFF'S DEPARTMENT:

Chairman McAdoo advised the Committee the Budget Committee referred the renovation of the Sheriff's Department back to the Public Safety Committee and Property Management Committee for further review. The Public Safety Committee directed the Sheriff to research the available rental spaces or properties for sale and present a plan. The use of portables was also discussed at the Public Safety Committee.

Sheriff Arnold advised the Sheriff's Department is in dire need of office space and he would have something to present to the Public Safety Committee by its next meeting.

Chairman McAdoo suggested the Committee tour the jail to see the conditions. Sheriff Arnold advised the Sheriff's Department will be holding an open house May 14 doing tours but any Committee member was welcome to come at any time for a tour.

The Community Sanctions room at the Correctional Work Center was discussed as a potential area that could be used but Mayor Burgess advised if the budget as currently drafted goes through this area may not be available.

Chairman McAdoo advised Property Management Committee would wait for a recommendation from the Public Safety Committee but again encouraged the Committee members to tour the jail. Commissioner Cook also encouraged the Committee members to tour the PAWS facility.

Sheriff Arnold advised the jail did incur damage during the recent storms including rocks being blown off the roof, flashing bent back, water damage in the walls and ceiling tiles. Additionally, they lost power but had the battery back up for dispatch. The OIT Department got the system up and running.

There appearing to be no further business to come before the Committee, Chairman McAdoo declared the meeting adjourned at 6:05 p.m.